



GOVERNMENT OF THE DISTRICT OF COLUMBIA
DEPARTMENT OF HUMAN SERVICES

Fax Request Form B from Benefit Agency to INS

To: INS Vermont Service Center, fax (802) 527-3159

This request is being submitted by:

Name (printed): _____ Title: _____

Agency name and address: _____

Fax number: _____ Phone number: _____

Agency case tracking number: _____ (optional)

Item 1: An alien applicant is seeking public benefits from the agency identified above, pursuant to recent welfare reform legislation this applicant falls into one of two categories:

_____ a) believes an INS Form I-130 Petition for Immigrant Status, was filed on the applicant's behalf by his/her spouse or parent or has self-petitioned as a widow(er) using INS Form I-360, Petition for Amerasian, Widow or Special Immigrant (complete Part A below):

_____ b) has self-petitioned as a battered spouse or child using INS Form I-360, Petition for Amerasian, Widow or Special Immigrant (complete Part B, below).

Item 2: The above referenced agency requests that INS: (please check only one)

Verify that the attached document is valid. A copy of the I-797 approval notice, prima facie determination or receipt notice is attached.

Make a prima facie determination or expedite adjudication of the petition and notify the requesting agency of the outcome.

Update the status of the request agency's _____ (insert date) request for a prima facie determination or expedited adjudication. (Requesting agency should allow three weeks from the request form prima facie determination or filing of a petition before making this request).

Determine whether the applicant has filed a petition or whether a petition has been filed on his or her behalf under (a) or (b), as indicated above. If so, please make a prima facie determination or expedited adjudication of the applicant's petition and notify the requesting agency of the outcome.

Date: _____ Agency Signature: _____

PART A: For an Applicant Who Is the Beneficiary of a Petition Filed by Spouse or Parent, or

Who Has Self Petitioned as a Widow(er)

Step 1: Does the alien applicant have a copy of an INS Form I-797 indicating that an I-130 was filed on his/her behalf? [If applicant has self-petitioned as a widow(er), check ANo@ and proceed to Step 2.]

Yes _____ Attach a copy of the I-797 to this fax (you need not complete Step 2).

No _____ If the applicant has no documentation or has documentation other than a Form I-797, proceed to Step 2.

Step 2: If the applicant does not have a Form I-797, please fill out the following information.
All blanks, except that noted "if available," must be completed.

Benefit Applicant's full name: _____

Benefit Applicant's date of birth: _____

Benefit Applicant's best guess to when petition was filed: _____(mo/yr)

Benefit Applicant's best guess of the INS office in which the petition was filed:

Petitioner's full name: _____

Petitioner is Applicants _____ spouse, or _____ parent, or _____ self [widow(er)] (check one)

Petitioner is a _____ U.S. citizen, or _____ lawful permanent resident ("green card holder")

Petitioner's date of birth _____

Petitioner's Alien Registration Number, if available: A_____

Petitioner's address at time of filing petition: _____

(street address, city, zip code) _____

PART B: For an Applicant Who Has Self-Petitioned as a Battered Spouse or Child

Step 1: Attach a copy of the receipt notice or other documentation evidencing that a Form I-360 has been Filed with the INS. If that documentation does not include the following information, please complete the blanks:

Applicant/self-petitioner's full name: _____

Applicant/self-petitioner's date of birth: _____

Date I-360 was filed: _____

Location (city) of INS office where filed: _____